

BOARD OF COUNTY COMMISSIONER'S

MINUTES

OCTOBER 15, 2013

Pastor Wade Smith, First Baptist Church of Norman, led in prayer and the pledge of allegiance.

The regularly scheduled meeting of the Board of Cleveland County Commissioners was called to order this 15th day of October 2013 in the meeting Room 200 of the Cleveland County Office Building by Chairman Rusty Sullivan. Roll was called by Tammy Belinson, County Clerk/Secretary, and those present were:

Rusty Sullivan, Chairman
Darry Stacy, Vice Chairman
Mark Meyer, Foreman, representing Rod Cleveland, Member
Tammy Belinson, Secretary

Rod Cleveland, Member, was absent.

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Jim Williams, Melinda Duke, Rhett Burnett, Valerie Mattheus, Gayla Sukenis, Jacob McHughes, Andy Rieger, Mona Nelson, Wanda Danley and Linda Atkins.

After the reading of the minutes of the regular meeting of October 7, 2013, and there being no additions or corrections, Darry Stacy moved that the minutes be approved. The motion was seconded by Rusty Sullivan.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes.
Motion carried.

A. Bid Opening:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Darry Stacy, to accept the bids for **BID# - HWY-1632** – Non Encumbered Contract to provide Materials and Installation of 42" wide Sod for Roadside Erosion and that the awarding and/or rejecting of the bids be **tabled** until a later date, due to so many line items. The bid term will be from October 30, 2013 through May 4, 2014.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes.
Motion carried.

The bids, each accompanied by properly executed non-collusion forms, are as follows:

CLEVELAND COUNTY BID SUMMARY				
List of Individual Bidders				
	Allen Farms, Inc.	Bentley Turf Farms	Canadian Valley Turf Farm	
BID: #HWY-1632				
DEPT: Co. Commissioners				
DATE OPENED: 10-15-13				
	1	2	3	
List of Individual Items				Awarded To:
ThrNon-Encumbered Contract to provide Materials and Installation of 42" wide Sod for Roadside Erosion for the Cleveland County Commissioners.				Tabled on 10-15-13
The bid term will be from October 30, 2013 through May 4, 2013.				
ZONE 1:	\$0.174	\$0.185	\$0.175	
ZONE 2:	\$0.174	\$0.185	\$0.175	
ZONE 3:	\$0.174	\$0.185	\$0.175	
ZONE 4:	\$0.174	\$0.185	\$0.175	
ZONE 5:	\$0.174	\$0.185	\$0.175	
ZONE 6:	\$0.174	\$0.185	\$0.175	
ZONE 7:	\$0.174	\$0.185	\$0.175	
ZONE 8:	\$0.174	\$0.185	\$0.175	
ZONE 9:	\$0.174	\$0.185	\$0.175	
ZONE 10:	\$0.174	\$0.185	\$0.175	
ZONE 11:	\$0.174	\$0.185	\$0.175	
ZONE 12:	\$0.174	\$0.185	\$0.175	
ZONE 13:	\$0.174	\$0.185	\$0.175	
ZONE 14:	\$0.174	\$0.185	\$0.175	
ZONE 15:	\$0.174	\$0.185	\$0.175	
ZONE 16:	\$0.174	\$0.185	\$0.175	
Notice required by bidding vendor:	72 hours	3 days	72 hours	
Will deliver and start the installation:	72 hours	3 days	72 hours	
Vendor's Statement:	Water + Fertilizer not included in price of Sod.	The work described will only be done by the truckload at a time (no less than 10,000 S.F.)	Sod installation only, does not include watering or fertilizer.	
		Multiple truckloads per day can be accommodated as well. Any quantity less than 10,000 s.F. can be done at a higher price per S.F. as needed.	Full loads only 10,000 S.F. Minimum. Multiple drops first drop free, additional drops \$60.00 ea.	
Contact Person:	Betty J Allen	Marc Bates	Chris Roberts	
Title:	President	Marketing Coordinator	Farm Manager	
Address	476 Allen Road Norman, OK 73072	2211 Westpark Drive Norman, OK 73069	PO Box 424 Spencer, OK 73084	
Telephone Number:	405-364-3998	405-364-7511	405-771-5122	
Fax Number:	405-360-3009	405-366-6339	405-771-5136	
Business Relationship Affidavit:	YES	YES	YES	
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	YES	YES	

2. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Darry Stacy, to accept the bids for **BID# - COM-1633** – One-Year (1) Non-Encumbered Contract with the option to renew up to two (2) consecutive years for the Rental /Cleaning of new 100% Cotton and new Polyester/Cotton blend Uniforms, Coveralls and Overalls, and that the awarding and/or rejecting of the bids be **tabled** until a later date.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes.

The bids, each accompanied by properly executed non-collusion forms, are as follows:

CLEVELAND COUNTY BID SUMMARY			Page 1
List of Individual Bidders			
	Unifirst Holdings, Inc.	Cintas Corporation	
BID: #COM-1633	1	2	AWARDED TO:
DEPT: County Commissioner's			Tabled on 10-15-13
DATE OPENED: 10-15-13			
List of Individual Items			
One-Year (1) Non-Encumbered Contract with the option to renew up to two (2) consecutive years, for the Rental/Cleaning of New 100% Cotton and New Polyester/Cotton Blend Uniforms, Coveralls and Overalls.			
Weekly Rental Rate Per Employee Per Week:			
1st Year:			
New 100% Cotton Uniforms:			
New Polyester/Cotton Blend:			
New Overalls:			
New Coveralls:			
2nd Year:			
New 100% Cotton Uniforms:			
New Polyester/Cotton Blend:			
New Overalls:			
New Coveralls:			
3rd Year:			
New 100% Cotton Uniforms:			
New Polyester/Cotton Blend:			
New Overalls:			
New Coveralls:			
Initial Set-Up Charge Per Employee:			
Pick up / Delivery Day and Time:			
NON-COLLUSION AFFIDAVIT: PA-102(1982)	YES	YES	

B. Old Business:

1. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Darry Stacy, to **table** the awarding and/or rejecting of bids until a later date for **BID# - COM-1626** – Provide Website Design Services to redesign and incorporate the County’s websites into a Content Management System.
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes.
Motion carried.
2. Upon the recommendation of Purchasing Agent Melinda Duke, Rusty Sullivan moved, seconded by Darry Stacy, to **table** the awarding and/or rejecting of bids until a later date for **BID# - SHE-1629** – One (1) Year Non-Encumbered Contract to provide an Inmate Telephone System for the Cleveland County Sheriff’s Office. This agreement shall be in effect for one (1) year, commencing from the bid award date through and including 12 months, with the option to re-new up to two (2) years on an annual basis.
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes.
Motion carried.

C. Items of Business:

1. Upon the recommendation of Assistant District Attorney Jim Robertson, Darry Stacy moved, seconded by Mark Meyer, to **approve** the **Application** for Permit by Oklahoma Natural Gas on a proposed 1 ¼” Natural Gas Pipeline Crossing on Indian Hills Road, the SE/4 of Section 33-T10N-R3W in Cleveland County District #1.
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes.
Motion carried.
2. Darry Stacy moved, seconded by Mark Meyer, to **rescind**, due to the vendor’s inability to supply, as per faxed letter on September 25, 2013, regarding Bid# BE-1609-Page 11, which was awarded on June 17, 2013, Trash Bags, heavy-duty, High Density, 44” x 55” Roll, to Bill Warren Office Products in the amount of \$40.99; and to **re-award** the bid to **Champion Supply Co., LLC**, in the amount of \$26.94.
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes.
Motion carried.
3. Darry Stacy moved, seconded by Mark Meyer, to **approve** the **Agreement** of Jail Services between Cleveland County Sheriff’s Department and City of Lexington in the amount of \$48.00 per day per incarcerated person for the period September 1, 2013 through June 30, 2014.
The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes.
Motion carried.
4. Darry Stacy moved, seconded by Mark Meyer, to **approve** the **Resolution** determining maximum Monthly Highway Expenditures:

T1A	\$ 802,761.88
T1C	\$ 3,160.14
T2A	\$4,676,506.97
T2B	\$ 14,923.41
T3	\$1,234,666.44
Total:	\$6,732,018.84

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes.
Motion carried.

5. Darry Stacy moved, seconded by Mark Meyer, to approve the following Blanket Purchase Orders submitted for the following Departments:

District #1:

14-2238	T2A	Lampton Welding Supply	\$ 1,500.00
14-2240	T2A	Edwin D Tomlinson	\$ 1,000.00
14-2245	T2A	Kenneth Goad	\$ 5,000.00
14-2251	T2A	Warren Cat	\$ 3,500.00
14-2260	T2A	Fastenal Industrial & Const.	\$ 1,500.00
14-2262	T2A	Certified Laboratories	\$ 3,850.00
14-2263	T2A	OLG	\$ 4,000.00

District #2:

14-2242	T2A	Forest Lumber Co.	\$ 2,000.00
14-2243	T2A	Fleet Pride	\$ 2,000.00

District #3:

14-2224	T2A	Del Nero Communications	\$ 200.00
14-2236	T2A	Bruckner’s Truck Sales, Inc.	\$ 2,000.00
14-2237	T2A	Fleet Pride	\$ 1,500.00
14-2261	T2A	Palace Auto Supply	\$ 1,500.00
14-2267	T2A	Noble Hardware	\$ 500.00
14-2268	T2A	Action Safety Supply Co.	\$ 500.00
14-2271	T2A	Fastenal Industrial & Const.	\$ 500.00

Building Maint:

14-2203	SM2	Voss Lighting	\$ 1,000.00
14-2204	SM2	Home Depot Credit	\$ 1,000.00

Health Dept:

14-2252	MD1C	Tabitha Keizor	\$ 100.00
---------	------	----------------	-----------

Fair Board:

14-2210 SF2 Home Depot Credit \$ 1,000.00

Sheriff’s Dept:

14-2225 B2A Animal Emergency/Norman \$ 500.00
14-2241 CCJC2 Don Evans \$ 500.00
14-2248 CFBCHS2 Smiths Detection Inc. \$ 3,830.00
14-2249 CCJC2 Aramark Correctional Serv. \$ 46,000.00
14-2250 CFBC2 Aramark Correctional Serv. \$ 25,000.00
14-2265 CCJC2 Palace Auto Supply \$ 800.00
14-2266 B2A Palace Auto Supply \$ 500.00

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes.
Motion carried.

6. Darry Stacy moved, seconded by Mark Meyer, to **approve** the **Certificate of Requesting Officers** on Blanket Purchase Order Numbers:

FY 12/13

Fair Board:

13-0141-FF2

FY 13/14

General:

14-0035-B2A 14-0043-B2A 14-0051-B2A 14-0357-E2
14-1858-SF1A

Highway:

14-0133-T2A 14-0198-T2A 14-0205-T2A 14-0296-T2A
14-0835-T2A 14-0836-T2A

Health Dept:

14-0387-MD2 14-0479-MD1C

County Clerk Preservation Fund:

14-0470-CFFP2

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes.
Motion carried.

7. Darry Stacy moved, seconded by Mark Meyer, to **approve** the following **Purchase Orders** for Payment of Personal Services, Travel, Maintenance & Operation, and Capital Outlay from:

FY 13/14

a.	General Fund	\$	162,101.90
b.	Highway Fund	\$	302,801.58
c.	Health Fund	\$	22,195.56
d.	Sheriff Service Fee Fund	\$	13,603.42
e.	Sheriff Commissary Fund	\$	3,677.54
f.	Sheriff Revolving Fund	\$	72,250.00
g.	Treasurer Certification Fee Fund	\$	1,354.00
h.	County Clerk Preservation Fee Fund	\$	16,865.55
i.	Fair Board Fund	\$	7,913.03

FY 12/13

a.	General Fund	\$	58,406.68
b.	Sheriff Service Fee Fund	\$	18,023.40

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes.
Motion carried.

- D.** There was no **new Business** to come before the **Board** for discussion.

E. Commissioner’s Discussions regarding County Business:

Darry Stacy said that they were working with the City of Moore this week on a couple of projects and is continuing to assist District #1 on the 149th Street Project.

Rusty Sullivan said that they are back on schedule and are making preparations for other projects as the cooler season approaches.

Mark Meyer said that they should start on the last mile of the 149th Street project and completely finish asphaltting this week. He said that they appreciate all the assistance they have received from District #2.

F. There were no **Public Comments** made from the floor.

G. There being no further business to come before the Board, Darry Stacy moved that the meeting be adjourned at 1:16 pm. The motion was seconded by Mark Meyer.

The vote was: Rusty Sullivan, yes; Darry Stacy, yes; Mark Meyer, yes.

Motion carried.

(Clerk’s Note: Agenda was posted on October 11, 2013 at 9:57 am.)